

# **Board Meeting Notice**

## **Oasis Middle School Board of Directors Meeting**

**June 1, 2023**

**6417 3<sup>rd</sup> Ave. W. Bradenton, FL**

**Via Conference**

**At 4:30 p.m.**

**Oasis Middle School  
Board of Directors  
Meeting Agenda  
June 1, 2023**

- I. Meeting Call To Order
- II. Operating Expenses/Budget
- III. School Bus Transportation
- IV. Charter School Renewal
- V. Adjournment

**Oasis Middle School  
Board of Directors  
Meeting Minutes  
June 1, 2023**

- I. The meeting was called to order at 4:35 p.m. Present: Martin O'Brien, Charles Williams and Edna Bailey
- II. The board discussed the status of the budget based on the report as of the February meeting. Concern was expressed as to the tracking of operating expenses since then and impact on the general fund balance. It was concluded that while the general fund balance would be lower than the previous year's end results; it is not expected to be a negative balance. The board requested a scheduled review of the marketing plan and student recruitment plans for next school year.
- III. Ms. Bailey explained the school's bus driver officially completed his training with the school's district transportation department in the first part of March. She stated that she did follow-up with training personnel in reference to the length of training. There are some discrepancies in the order of training activities and training intervals. This will be looked at further.
- IV. The school received a five-year contract with Manatee County School Board. The board would have Ms. Bailey plan a feedback meeting for the purpose of reviewing the details of the charter renewal review process, timeliness of reports and departmental concerns.
- V. The meeting was adjourned at 5:25 p.m.

# **Board Meeting Notice**

## **Oasis Middle School Board of Directors Meeting**

**February 8, 2023**

**6417 3<sup>rd</sup> Ave. W. Bradenton, Fl**

**Via Conference**

**At 4:30 p.m.**

**Oasis Middle School  
Board of Directors  
Special Meeting Agenda  
February 8, 2023**

- I. Board Meeting: Call To Order
- II. Policy on Complaints Related to House Bill 1557(2022)
- III. Board Approval – Out of Fields Teachers
- IV. Mid-Year Budget Approval
- V. Adjournment

**Oasis Middle School  
Board of Directors  
Meeting Minutes  
February 8, 2023**

- I. The meeting was called to order at 4:40 pm. Present: Martin O'Brien, Charles Williams and Edna Bailey
- II. The board discussed Parental Rights in Education Law. As a result of House Bill 1557 (2022) all schools are required to develop policies on handling complaints. Ms. Bailey presented the school's administrative policy developed as of January 31, 2023 which detailed the types of concerns to be addressed, the procedures to address parental concerns/complaints and the process when student welfare complaints were unresolved. The board voted unanimously to approve the policy.
- III. Ms. Bailey presented faculty teaching out of field as of the February FTE Survey which included Ms. Rochelle Stokes teaching out of field in Mathematics and Mr. Gregory Wilkins teaching out of field in Science. The board voted unanimously to approve them. Parent letters of notifications will be distributed the following day.
- IV. The board reviewed and discussed the mid-year budget. Ms. Bailey explained operating expenses will exceed revenues this year because student enrollment remains down. This is due to the lack of school bus transportation in both survey 2 and currently in survey 3. While the school successfully hired a school bus driver; required training by Manatee County School District's transportation department is still underway. The timing of the training will be addressed with district. The budget was approved as presented to the board.
- V. Adjournment: It was motioned and seconded to adjourn the meeting. The meeting was adjourned at 5:35 pm.

**Oasis Middle School  
Board of Directors  
Special Meeting Agenda  
January 28, 2023**

- I. Special Meeting: Call To Order
- II. Purpose of the Meeting
- III. Overview of 2022-23 School Recognition Plan/Approval
- IV. Overview of Oasis Middle School Safety Reunification  
Plan/Approval
- V. Adjournment

**Oasis Middle School  
Board of Directors  
Special Meeting Agenda  
January 28, 2023**

- I. The meeting was called to order at 5:00 p.m.. Present: Martin O'Brien, Charles Williams and Edna Bailey
- II. Purpose: The meeting was called for the review and approval of the following items:
  - a. Oasis Middle School Recognition Program Award Plan
  - b. Oasis Middle School Safety Reunification Plan
- III. Oasis Middle School Recognition Program Plan: The board reviewed the proposed plan. The funds will be used for nonrecurring bonuses to the school staff and faculty. School materials and equipment will be purchased using any leftover funds. Only currently working fulltime staff and faculty as of January 31, 2023 and those who were returning employees from the 2021-2022 school year will be recipients. Distributions are based on percentages associated with Leadership, Instruction and School Support. Ms. Bailey explained bonuses will be processed via a separate payroll and made available to employees as soon the funds are released from the school district. The board voted unanimously to approve the plan.
- IV. Oasis Middle School Safety Reunification Plan: The board reviewed the plan. Ms. Bailey shared the reunification plan was developed by Mr. Kennedy, Operations Director; and while all the required information is in the plan; she will reformat it similar to the district's prior to submission. The board voted unanimously to approve the plan with the reformatting/revisions to be made.
- V. Adjournment: It was motioned and seconded to adjourn the meeting. The meeting was adjourned at 5:40 p.m.



# **ANNOUNCEMENT**

## **BOARD OF DIRECTORS MEEETING**

**OASIS MIDDLE SCHOOL  
6417 3<sup>RD</sup> AVENUE WEST  
BRADENTON, FLORIDA**

**OCTOBER 11, 2022**

**7:00 PM**

**Oasis Middle School  
Board of Directors  
Meeting Agenda  
October 11, 2022**

- I. Meeting: Call To Order.**
- II. Review of Minutes from April 27, 2022 Board Meeting.**
- III. Proposed School Budget**
- IV. Director's Report**
- V. New Business**
- VI. Adjournment**

**Oasis Middle School  
Board of Directors  
Meeting Minutes  
October 11, 2022**

- I. The meeting was called to order at 7:00 p.m. Present : Martin O'Brien, Charles Williams, Edna Bailey**
- II. Approval of Minutes: The minutes of the April 27, 2022 board meeting were read unanimously approved as submitted.**
- III. Proposed School Budget: The proposed operating budget for the 2022-2023 school year was reviewed and discussed. The budget is based on FTE 100 students with 15 ESE and 10 ESOL/ELL. Ms. Bailey referenced the affects of transportation on the budget due to the period of time taken to repair bus 2015; ongoing repair issue with bus 2011 and the current vacant school bus driver position. Student enrollment is down;by about fifty percent of forecast. A campaign for the additional students will proceed as soon as transportation has been resolved. The board voted unanimously to approve and accept the budget as presented.**
- IV. Faculty and Staff –Ms. Bailey reported Mrs. Elshamy, math teacher, accepted a position at another school. Mr. Gary Gerhart was hired as a substitute teacher in math. Ms. Rachel Goff who was previously hired as a teaching assistant in civics last year is the new certified social studies teacher. Mr. Gregory Wilkins is working as substitute teacher in science as he continues to work on certification. Mr. Ortiz and Ms. Stokes remain as teachers and team leadership covering Reading, Writing, Language Arts, ELA, Science and Drama. The approved all teachers for the 2022/2023 school year.**

**New teaching assistants are Ms. Chrislanda Charles(ELA), Mrs. Clara Lovelace-deBuhr(ELA) and Ms. Dieguila Wilson(Math). .Mr. Dustin Holley remains as teaching assistant for Math. Mr. Robert Kennedy is managing school operations. His team includes Mrs. Abby Robles, Mr. Steve Buntin our school guardian and new members Mr. Pat O'Fallon and Ms. Brianna Suacedo. Ms. Terri Von wood accepted a position at the school district which gave her an opportunity for promotion.**
- V. Out of Field Teachers –Ms. Bailey presented to the board, teachers that are Out**

**of Field for Instruction of English Language Learners, ESOL/ELL. The board approved the following teachers for instruction for the 2022/2023 school year: Ms. Rachel Goff – Social Studies.**

- VI. Annual Financial Audit – The Board discussed the Annual Audit and was made aware that it is running a little behind. The District has been working with the school based on the understanding that the Auditing firm is short-staffed and under a heavier workload than is typical.**
- VII. Ms. Bailey reminded the board that Oasis is up for charter school renewal. The district will be setting a schedule for team visits during the November/December timeframe. Ms. Bailey explained that in the area of food service administration the school contracts with the School District of Manatee County, SDMC, to provide breakfast and lunch to the students and as such falls under the districts food nutritional program. The board voted to accept all policies and procedures as outlined in the SDMC nutritional program for students.**
- VIII. New Business: There was no new business.**
- IX. Adjournment: The meeting was adjourned at 7:45 p.m.**

**Oasis Middle School  
Board of Directors  
Meeting Agenda  
October 11, 2022**

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Board of Directors  
Meeting Minutes  
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- VIII. **New Business:** There was no new business.
- IX. **Adjournment:** The meeting was adjourned at 7:45 p.m.

**Oasis Middle School  
Board of Directors  
Special Meeting Agenda  
September 23, 2022**

- I. Special Meeting Call To Order
- II. Overview of FDOE Memorandum  
2022-23 Teachers' Salary Increase Allocation
- III. Review Salary Distribution Plan including  
Teacher Salary Increase Allocation
- IV. Approval and Implementation of Salary Distribution Plan.
- V. Adjournment



**Oasis Middle School  
Board of Directors  
Special Meeting Agenda  
September 23, 2022**

- I. The meeting was called to order at 4:45 p.m.. Present: Martin O'Brien, Charles Williams and Edna Bailey
- II. Purpose of the Meeting: Review for Implementation the Salary Distribution Plan for Teachers
- III. Ms. Bailey provided the board with a copy of the Florida Department of Education Memorandum on the 2022-2023 Teacher Salary Increase Allocation. Reference was made to differences in the process and instructions from the previous year while noting that the base salary of new teachers remains at \$47,500. The total amount allocated to Oasis is \$11,667.00. Ms. Bailey presented the board with the school's Salary Distribution Plan along with a copy of the process explaining how Teacher Salary Increase Allocations are determined. After discussion, the board voted unanimously to approve and implement the school's Salary Distribution Plan including the use of the specified TSIA for 2022-2023.
- IV. Adjournment: It was motioned and seconded to adjourn the meeting. The meeting was adjourned at 5:20 p.m.

**Oasis Middle School  
Board of Directors  
Special Meeting Agenda  
July 22, 2022**

- I. Special Meeting: Call To Order
- II. Purpose of the Meeting
- III. Overview of 2022-23 School Mental Health Plan
- IV. Board Discussion/Approval of Mental Health Plan
- V. Adjournment

**Oasis Middle School  
Board of Directors  
Special Meeting Agenda  
July 22, 2022**

- I. The meeting was called to order at 12:15 p.m.. Present: Martin O'Brien, Charles Williams and Edna Bailey
- II. Purpose of the Meeting: Ms. Bailey explained as in previous years the school is responsible for implementing and managing an annual mental health plan focused on providing support to the students. This year's funding allocation is approximately \$2000. Management of the program has been assigned to Mr. Robert Kennedy, the school's operations director. The school is partnering with A Resilient You Counseling and Consultation.
- III. The objective of the plan is to achieve the following:
  1. Promote the healthy, cognitive, social, and emotional development for all students.
  2. Identify and address barriers to achieving a socially emotionally healthy middle school learning environment.
  3. Assist students in acquiring skills to help them develop a sense of competency and capability in facing difficult, challenging and/or uncomfortable situations.
  4. Provide practical, everyday strategies to assist teachers and staff to provide support and encourage the mental emotional wellbeing of each student.
  5. Educate parents to identify, understand and be responsively supportive of their children's mental, social, and emotional needs in school, home and community.
  6. Collaborate with community mental health professionals to provide resources and the most widely accepted practices for the development of our students, staff, faculty and parents on the signs and symptoms of most common mental health issues.

- IV. Board Approval of Plan: When questioned on cost, Ms. Bailey noted the program will be funded from the school's general budget for the 2022-2023 school year. The school's allocated funds will be used to cover the cost for student mental health screenings. Additional funds will be solicited through grant applications. The board voted unanimously to approved the plan.
- V. Adjournment: It was motioned and seconded to adjourn the meeting. The meeting was adjourned at 12:45 p.m.